



MINUTES
Waiver Structure Work Group Meeting
Tuesday, 1/11/21 from 10:00AM - 12:00PM
Held via: Zoom Webinar

Attendance: Pamela Dushan, Lenore Sciuto, Tim Leach, Krista Gilbert, Jennifer Pineo, Sarah Menard, Jennifer Cordaro, Renee Fisher, Michelle Donovan, Deborah DeScenza, Nancy Rollins, Sandy Hunt, Jessica Gorton, Alecia Ortiz. *Note: Members of the public who joined as attendees in listen-only mode are not included in this list.*

Please reference the corresponding slide presentation for the detailed agenda, including topics and themes covered in the meeting and corresponding takeaways and applicable action items.

Major Topics and Themes	Key Discussion Areas
Survey Update	BDS provided an update that the feedback had been reviewed with the Steering Committee and the survey has been paused for now.
DSP Skills and Credentialing	<p>BDS announced the development of a workforce subcommittee and asked for questions regarding the workforce materials that were distributed. A member asked if it was possible to nominate someone not on the existing workgroups for membership to the subcommittee.</p> <ul style="list-style-type: none"> BDS clarified that further guidance about membership would be clarified. <p>A member asked BDS to verify that she was reviewing the correct research document.</p> <ul style="list-style-type: none"> BDS and A&M clarified which materials were sent in advance for review. A work group member noted the challenge of receiving meeting materials close to the time of the meeting. <p>The group considered the question, “What can training look like in New Hampshire?”</p> <ul style="list-style-type: none"> BDS highlighted that there is no national standard for DSP workforce development initiatives. The group discussed the benefits of Relias as a training platform. The group discussed the benefits of credentialing. The group noted that credentialing and training go hand-in-hand. A member noted the severity of the current DSP labor shortage. BDS and A&M stated that the issue is both a recruitment and a retention issue and clarified that the intention is for any policy changes to address both issues. The group considered how and when to implement any potential career track options. A member noted that credentialing is likely to improve the quality of services for individuals. A member noted the importance of considering the costs of training and how that will impact various vendors. A member expressed interest in a hybrid training model.

	<ul style="list-style-type: none"> • A member expressed the value of flexibility and not making requirements unnecessarily burdensome or specific. • A member brought up the work being done with Hudson High School.
Service Groupings	<p>The Group reviewed a workbook that showed consolidated service groupings. Like services were combined and services were categorized into four categories: Residential, Day Services, Support Services, and Therapy services. BDS presented the homework assignment to the group.</p> <ul style="list-style-type: none"> • The group discussed the challenge of deciding which services to include on future waivers and emphasized the importance of not deprioritizing services that some families need. • BDS and A&M clarified that this exercise alone is not meant to “eliminate” a service from the conversation, but rather to help the group consider what their non negotiables might be. • BDS and A&M clarified that there is no cap on the number of services the group can draft definitions for. • The group discussed the merits of evaluating services on both waivers. • A work group member commented on the importance of a smooth transition process for people between waivers. • BDS introduced the process of service drafting to the group and shared a service definition form. • BDS asked the group to respond in email with recommendations for the workforce development subcommittee.